

Expense/Income Account	Budget £	Actual Month 7 £	Projected £	Variance £
<b>Employees</b>				
Gross Pay	403,502	242,839	405,563	2,061
LG Pensions	79,653	48,924	81,648	1,995
National Insurance	39,921	20,372	33,572	(6,349)
Miscellaneous Allowances	550	275	472	(78)
Holiday Pay	0	477	1,577	1,577
Staff Training Expenses	0	150	150	150
Apprenticeship Levy	2,033	1,026	1,759	(274)
Employer Liability Insurance	582	0	582	0
<b>Employees Total</b>	<b>526,242</b>	<b>314,064</b>	<b>525,323</b>	<b>(919)</b>
<b>Premises</b>				
Repairs, Alterations & Maintenance	20,000	8,326	40,615	20,615
Security Measures	6,678	6,254	6,254	(424)
Rodent & Pest Control	396	0	396	0
Grounds Maintenance	1,175	0	1,152	(23)
Fire Management/Protection	2,900	2,840	3,323	423
Maintenance Contracts	11,000	7,222	13,871	2,871
Electricity	22,000	13,820	23,691	1,691
Gas	3,500	2,424	4,155	655
National Non Domestic Rates	188,000	188,588	188,588	588
Water Rates	2,500	910	2,500	0
Security Services	280	0	280	0
Cleaning Materials	300	64	300	0
Refuse Collection/Bulk Containers	1,800	1,950	1,950	150
Contract Cleaning	10,376	5,621	9,888	(488)
Specialist Waste Disposal	500	209	500	0
Insurance	5,492	0	5,492	0
<b>Premises Total</b>	<b>276,897</b>	<b>238,226</b>	<b>302,954</b>	<b>26,057</b>
<b>Transport</b>				
Hire of Transport CTS	150	0	0	(150)
Public Transport - Staff Use	400	0	200	(200)
Car Allowances	300	47	81	(219)
Travel Expenses	50	16	28	(22)
MV Hire Insurance Premiums	0	8	13	13
<b>Transport Total</b>	<b>900</b>	<b>71</b>	<b>321</b>	<b>(579)</b>
<b>Supplies &amp; Services</b>				
Personal Protective Equipment (PPE)	0	1,583	1,783	1,783
Equipment & Materials	0	2,711	2,711	2,711
Conservation	5,000	3,381	11,461	6,461
Vending Machines	1,167	702	1,144	(23)
Catering Sundries	2,500	0	500	(2,000)
Audit Fee	2,150	(2,100)	2,100	(50)
General Printing & Stationery	500	19	150	(350)
Consultants Fees	0	0	5,025	5,025
Commission (Inc. Credit Cards)	0	27	46	46
Materials Haulage - Other Materials	0	0	9	9
Central Telephone Exchanges	3,570	1,668	4,002	432
Telephones	1,000	671	894	(106)
Postages	400	(10)	200	(200)
Internet Charges	654	321	641	(13)
IT Consumables/Hardware	200	2,430	2,430	2,230
Software Licences & Maintenance Agreements	4,750	750	4,757	7

Expense/Income Account	Budget £	Actual Month 7 £	Projected £	Variance £
<b>Supplies &amp; Services</b>				
Security Expenses	0	250	250	250
Subscriptions	250	328	651	401
Public Liability Insurance	734	0	734	0
Miscellaneous Insurance	357	0	357	0
<b>Supplies &amp; Services Total</b>	<b>23,232</b>	<b>12,729</b>	<b>39,843</b>	<b>16,611</b>
<b>Support Services</b>				
Accountancy	5,855	5,450	5,450	(405)
Income Recovery	306	300	300	(6)
Payroll	235	230	230	(5)
Payments	418	410	410	(8)
Audit	459	525	525	66
Procurement	408	0	0	(408)
SAP Support	3,060	4,000	4,000	940
ICT Services	8,160	11,000	11,000	2,840
Human Resources	7,140	7,000	7,000	(140)
Bilingual Cardiff	2,040	1,410	1,410	(630)
Legal	510	0	510	0
<b>Support Services Total</b>	<b>28,591</b>	<b>30,325</b>	<b>30,835</b>	<b>2,244</b>
<b>Gross Expenditure</b>	<b>855,861</b>	<b>595,414</b>	<b>899,277</b>	<b>43,414</b>
<b>Income</b>				
Other Grants	(25,553)	(7,071)	(26,069)	(516)
Archives & Records Council Wales	0	(426)	(426)	(426)
Wellcome Trust Grant	0	(1,656)	(1,656)	(1,656)
Publications General	(600)	(33)	(300)	300
Sale of Photocopies	(2,000)	(977)	(2,000)	0
Conservation Income	(15,000)	(4,578)	(20,938)	(5,938)
Sale of Food	(8,000)	0	(1,600)	6,400
Course Fees	(150)	0	(75)	75
Search Fees	(4,000)	(1,185)	(2,031)	1,969
Royalties	(8,000)	(1,527)	(14,000)	(6,000)
Hire of Specialist Rooms	(56,000)	(14,634)	(29,769)	26,231
Sundry Charges & Income	(30,958)	0	(43,670)	(12,712)
Donations	(1,500)	(201)	(345)	1,155
Interest	(100)	0	(100)	0
<b>Income Total</b>	<b>(151,861)</b>	<b>(32,288)</b>	<b>(142,979)</b>	<b>8,882</b>
<b>Contributions from Reserves</b>	<b>(50,000)</b>	<b>0</b>	<b>(50,000)</b>	<b>0</b>
<b>Total Net Budget</b>	<b>654,000</b>	<b>563,127</b>	<b>706,298</b>	<b>52,297</b>